



# County of Allegheny

## Office of the Controller

INDEPENDENT AUDITOR'S REPORT  
ALLEGHENY COUNTY POLICE DEPARTMENT  
DISTRICT ATTORNEY DRUG FORFEITURE FUND  
FOR THE YEAR ENDED  
DECEMBER 31, 2012

JUNE 17, 2013

**Chelsa Wagner**  
Controller

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**CHELSEA WAGNER**  
CONTROLLER

# COUNTY OF ALLEGHENY

## OFFICE OF THE CONTROLLER

104 COURTHOUSE • 436 GRANT STREET  
PITTSBURGH, PA 15219-2498  
PHONE (412) 350-4660 • FAX (412) 350-3006

June 5, 2013

Mr. Charles W. Moffatt  
Superintendent  
Allegheny County Police  
400 North Lexington Street  
Pittsburgh, PA 15208

**SUBJECT:**

**INDEPENDENT AUDITOR'S REPORT**  
**ALLEGHENY COUNTY POLICE DEPARTMENT**  
**DISTRICT ATTORNEY DRUG FORFEITURE FUND**  
**FOR THE YEAR ENDED DECEMBER 31, 2012**

Dear Superintendent Moffatt:

We have audited the accompanying District Attorney Drug Forfeiture Fund financial statements of the Allegheny County Police Department as of and for the year ended December 31, 2012.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Mr. Charles W. Moffatt  
June 5, 2013  
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### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the District Attorney Drug Forfeiture Fund financial statements of the Allegheny County Police Department as of December 31, 2012, and the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Mr. Charles W. Moffatt  
June 5, 2013  
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**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated June 5, 2013, on our consideration of the Allegheny County Police Department's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Allegheny County Police Department's internal control over financial reporting and compliance.

Kind regards,



Chelsa Wagner  
Controller



Lori Churilla  
Assistant Deputy Controller, Auditing

CW/lc

cc: Honorable Charles Martoni, President, County Council  
Honorable Nicholas Futules, Vice President, County Council  
Honorable Rich Fitzgerald, County Executive  
Mr. William McKain, County Manager, Allegheny County  
Ms. Jennifer Liptak, Chief of Staff, County Executive  
Mr. Warren Finkel, Budget Director, Allegheny County  
Mr. Joseph Catanese, Director of Constituent Services, County Council  
Mr. Walter Szymanski, Budget Director, County Council  
Mr. Ed Przybyla, Fiscal Manager, Allegheny County Police Department

COUNTY OF ALLEGHENY

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CONTROLLER, COUNTY OF ALLEGHENY  
104 COURTHOUSE  
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**ALLEGHENY COUNTY POLICE DEPARTMENT**  
**DISTRICT ATTORNEY DRUG FORFEITURE FUND**  
**BALANCE SHEET**  
**DECEMBER 31, 2012**

**ASSETS**

Cash	\$ 6,882
<b>Total Assets</b>	<b>\$ 6,882</b>

**LIABILITIES AND FUND BALANCE**

Accounts Payable /Accrued Liabilities	\$ -
<b>Total Liabilities</b>	-
Restricted Fund Balance	6,882
<b>Total Liabilities and Fund Balance</b>	<b>\$ 6,882</b>

See accompanying notes to financial statements.

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**ALLEGHENY COUNTY POLICE DEPARTMENT**  
**DISTRICT ATTORNEY DRUG FORFEITURE FUND**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE**  
**FOR THE YEAR ENDED DECEMBER 31, 2012**

**REVENUES**

Grants	\$ 15,000
<b>Total Revenues</b>	<b><u>15,000</u></b>

**EXPENDITURES**

Equipment	<u>13,973</u>
<b>Total Expenditures</b>	<b><u>13,973</u></b>

<b>Change in Fund Balance</b>	<b>1,027</b>
Fund Balance - Beginning of Year	<u>5,855</u>
<b>Fund Balance - End of Year</b>	<b><u><u>\$ 6,882</u></u></b>

See accompanying notes to financial statements.

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**ALLEGHENY COUNTY POLICE DEPARTMENT**  
**DISTRICT ATTORNEY DRUG FORFEITURE FUND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2012**

**NOTE 1**      **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

*Reporting Entity:*

The Allegheny County Police Department's District Attorney Drug Forfeiture Fund (the "Fund") is a special revenue fund that was established in September 1999 to account for grant funds received from the Allegheny County District Attorney's Office. The Allegheny County Police Department requests from the District Attorney a share of the proceeds from forfeited property and drug money for participating in an investigation.

The accompanying Fund financial statements are intended to present only the assets, liabilities, fund balance, revenues, expenditures, and changes in fund balance of the Fund, and not Allegheny County taken as a whole.

*Basis of Accounting:*

The Fund's accounting records are maintained and the accompanying financial statements have been prepared on the modified accrual basis of accounting, in conformity with U.S. generally accepted accounting principles. Under the modified accrual basis of accounting, revenues are recognized in the period in which they become measurable and available. For revenue recognition purposes, amounts collected within 60 days of the financial statement date are deemed to be available. Expenditures are recorded when a liability is incurred.

**NOTE 2**      **DEPOSITS AND INVESTMENTS**

Pennsylvania statutes provide for investment of governmental funds into certain authorized investments. The statutes also permit pooling of governmental funds for investment purposes. Allegheny County (the "County") pools its funds for investment purposes, and the cash and cash equivalents in the Fund represent a portion of those pooled funds. The County Investment Board has adopted an investment policy that adheres to state statutes and further limits permitted investment types and procedures. This policy was last revised June 23, 2011. The primary objectives of the Board's investment activities are safety of principal, liquidity, and return on investment, in that order.



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**DISTRICT ATTORNEY DRUG FORFEITURE FUND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2012**

**NOTE 2      DEPOSITS AND INVESTMENTS (CONTINUED)**

The County Treasurer is authorized by the County Investment Board to invest the County's pooled funds in U.S. Treasury Obligations, securities issued directly by U.S. Federal Agencies, repurchase agreements, deposit accounts, Commonwealth of Pennsylvania obligations, shares of investment companies (mutual funds), certificates of deposit, commercial paper, the Pennsylvania Local Government Investment Trust (PLGIT), and Invest. Invest is a governmental investment pool established by the State Treasurer exclusively for use by Pennsylvania municipalities.

The County's cash deposits are subject to custodial credit risk. Custodial credit risk is the risk that, in the event of a bank failure, an entity's deposits may not be returned to it. The County's investment policy mitigates custodial credit risk by requiring collateralization of uninsured balances of certain investments, including certificates of deposit, savings accounts, time deposits, checking with interest accounts, and repurchase agreements. The County's investment policy limits collateral to U.S. Treasury Obligations and U.S. Government Agency investments. The policy requires a collateral level of 102% of the market value of principal and accrued interest and that collateral be pledged in accordance with Act 72 of the Pennsylvania State Legislature, Section 3836-1 through Section 3836-6. Act 72 requires a financial institution to pool collateral for all governmental deposits and have the collateral held by an approved custodian in the institution's name.

The County's short-term investments are subject to credit risk, custodial credit risk, concentrations of credit risk and interest rate risk. The County's investment attempts to minimize credit risk by permitting only certain types of investments and establishing minimum quality levels for riskier investments. With respect to custodial credit risk, the County's safekeeping and custody policy minimally requires that all security transactions be conducted within the confines of Act 72. Direct security transactions must be on a delivery versus payment basis. All securities are to be held in the Treasurer's name. If a counterparty is used, the counterparty must send written confirmation of the transaction to the Treasurer. According to the County's investment policy, diversification will prevent concentrations of credit risk. With the exception of U.S. Treasury securities, no

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**DISTRICT ATTORNEY DRUG FORFEITURE FUND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2012**

**NOTE 2      DEPOSITS AND INVESTMENTS (CONTINUED)**

more than 75% of the County's total investment portfolio will be invested in a single security type or with a single financial institution. The County's investment policy attempts to minimize interest rate risk by limiting investment maturities to a maximum of 13 months from the purchase date, with limited exceptions.

**NOTE 3      FIXED ASSETS**

Forfeited funds may be used to purchase vehicles and equipment necessary for law enforcement purposes. Fixed assets are recorded as expenditures at the time of purchase. Fixed assets with a purchase price of \$1,000 or more are recorded at cost on the County's fixed asset listing. The Police Department also maintains a listing of the fixed assets purchased using the Fund's resources.

**NOTE 4      FUND BALANCE RESTRICTION**

The use of fund resources is restricted by the Allegheny County District Attorney's Office to expenditures for law enforcement purposes.