

The monthly meeting of the Allegheny County Jail Oversight Board was held on Thursday, December 5, 2013, in Conference Room #1 of the Courthouse in Pittsburgh, Pennsylvania at 4:00 p.m.

The following members were present:

The Honorable Judge Donna Jo McDaniel

Dr. Claire Walker

The Honorable Sheriff William P. Mullen

Aaron Pittman is representing The Honorable Dr. Charles Martoni

Austin Davis representing The Honorable Rich Fitzgerald

Brad Korinski representing The Honorable Chelsa Wagner

Also present were Warden Orlando Harper, Deputy Warden Monica Long, Deputy Warden Emerick; Marion Damick; Doug Williams, Chuck Madarino, Larry Ludwig, Mike Gilmore, Carol Hertz, Corizon Health Services, and other interested parties.

PUBLIC COMMENT

Mrs. Marion Damick reminded the Board to look at the following:

- Report on the Library Kiosk
- Report on the Inmate Commissary Fund
- Report or provide an update on the issues involving Part Time Officers
- Report on a complaint she received on “no hot meals.”
- Provide the facts and figures when Corizon provides their report.
- Wished everyone happy holidays

APPROVAL OF THE MINUTES

The minutes of November 7, 2013 were motioned for approval by Austin Davis and seconded by Dr. Walker and approved by the members of the Board.

PRESIDENT’S REPORT

Judge McDaniel reported that the Jail Staff sent updated parole forms. Judges generally follow jail recommendations

Judge McDaniel then asked the following:

- Any vacancies for case worker? Response by Deputy Warden Long was yes 1 open, we have 13 case workers. Each case worker handles 3 to 4 pods.
- Do we need to increase the number of case workers? Response was last year we had 8 case workers this year we have 15 slots total. Judge McDaniel asked for them if 15 case workers ease things and the burdens at all. Judge McDaniel requested Deputy Warden to determine if full complement is able to handle all aspects of the Case Worker’s Job requirements. Judge McDaniel wanted to know what they do. The response was that they can do the paperwork, and it is difficult for them to do anything else.
- Judge McDaniel requested a report on what are the expectations and what is the reality of their steps? Please report on the Training Program to make sure it is as effective as possible. Judge McDaniel requested that a Case Worker Supervisor come and give a presentation at the next meeting.

WARDEN'S REPORT:

Warden Harper informed the Board:

- Donna Gjudski is retiring. Her last day is December 5, 2013. Warden Harper invited the Board to come and enjoy cake and be there for the presentation of a plaque.
- GED Graduation with 25 inmate participation. Total GED's passed in 2013 is 110.
- There were 16 correctional officers interviewed for positions.

EXECUTIVE ACTIONS:

Deputy Latoya Warren presented Executive Action:

- **Lexis Nexis/Provider of Inmate Law Library Materials for the pod kiosks \$104,328.00**
 - Questions by board: Are Kiosk exclusively for legal information? Response was yes, Deputy Warren also stated that there was a study comparison between Lexis Nexis and Westlaw and it was determined to use Westlaw. Deputy Warden stated that there has been training of Caseworkers and staff, so that they can assist the inmates. Motioned by Dr. Walker and Seconded by Austin Davis and approved by full board.
- **Recreational Supplies from BSN Sports \$3,443.44** – Request was to purchase new recreational items (basketballs, card decks, games, etc.) for inmate population. Moved by Dr. Walker, Seconded by Austin Davis and approved by full board.

OLD BUSINESS

Discharge Center was discussed last meeting. Judge McDaniel stated that she is looking to enhance the original approved. She would like the Warden to review and provide a report or presentation back on the funding requirements to fully staff the Discharge Center.

NEW BUSINESS

Judge McDaniel opened a discussion on the signature number of inmates that are illiterate, and asked the question: Should we establish a Literary Program? Judge McDaniel is requested that the Warden's Office look into getting a literacy program organized and the cost (Which should be minimal.) Dr. Clark Walker stated that the Pittsburgh Literacy Council is amenable.

Judge McDaniel would like to review the budget to increase programming on the Pod. Not only volunteers, but look into the cost to hire personnel. Judge McDaniel also requested a report on this at the next meeting.

PRESENTATION BY CORIZON

- Michael Barfield reported that during the month of November the following:
 - 682 Clinic Visits
 - Infirmary averaged an 30 day stay
 - 425 Health and Physicals
 - 0 OB Clinic (They come as needed. Currently 4 pregnant inmates.)
 - 15 MH Admissions
 - 220 Mental Health Referrals
 - 3 to be Committed to Torrance State

 - 16 Hospital Emergency visits
 - 1 Outside surgery
 - 12 Offsite Visits to Specialty Clinics
 - 255 D&A Visits. Currently Corizon is licensed for treating Female inmates for D&A. Mr. Barfield presented that women were being underserved as the reason to get the female D&A license first. Dr. Walker asked if there will be a licensed program for males. Response was that Corizon will look to decide in the future.

- Dr. Michael Patterson did an overview of Treatment for Diabetes, in response to Mrs. Damick's question regarding treatment of diabetes for inmates. He responded the following:
 - 8% of population is diabetic. Their process is to provide targeted treatment of diabetics. It starts at intake where sugar levels are checked. There is also a questionnaire regarding their diabetes, they get a history, and determine what their current treatment is. Dr. Patterson stated they try to keep in line with outpatient treatments. Diabetic inmates' sugar is tested up to 4 times per day. With hospitalization in the infirmary of those whose sugar levels that are ether high or low.
 - Make sure diabetic population attends the Chronic Care clinic on a regular basis.
 - Dr. Patterson also states that they monitor kidney functions and eye care.
 - There is an entire continuum of care, including discharge, where chronic diabetics are discharged with a supply of their medication. Dr. Walker stated that continuity of care is critical. What type of linkage is created to a medical home/PCP? What is the linkage process? Dr. Patterson responded that social workers initiate applications for benefits prior to leaving. There also is a connection to programs like Mercy who cover those who are not covered.

COMMUNITY CORRECTIONS REPORTS

- House Arrest – Nothing to report.
- Program for Offenders, Inc. – Nothing to report.
- Goodwill – Nothing to report.

ADJOURNMENT

The Board unanimously approved a motion by Sheriff Mullen, duly seconded by Brad Korinski to adjourn. The Allegheny County Jail Oversight Committee meeting was adjourned at 4:41 p.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Chelsa Wagner". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Chelsa Wagner
Secretary