

The monthly meeting of the Allegheny County Jail Oversight Board was held on Thursday, June 7, 2012, in Conference Room #1 of the Court House, Pittsburgh, Pennsylvania at 4:00 p.m.

The following members were present:

The Honorable Donna Jo McDaniel
The Honorable Chelsa Wagner
Elliott Howsie, Chief Public Defender
Austin Davis representing the Honorable Rich Fitzgerald
Walt Szymanski representing Joe Catanese for the Honorable Dr. Charles Martoni
Chief Joe Rizzo representing The Honorable Sheriff William Mullen

Also present were Joe Asturi, Acting Warden William Stickman III, Major Ron Pofi; Marion Damick; Dana Phillips, ACCHS and other interested parties.

PUBLIC COMMENT

Mrs. Marion Damick discussed the jail report. She expressed concerns over the amount of money being spent through Executive Action and made suggestions for the intake area at the jail.

PRESIDENT'S REPORT

Judge McDaniel provided the board with an update on the warden search. The next meeting of the Committee will be June 25. Trim down applicants to three. Three will come before the Executive and then the Board for approval.

Judge McDaniel also wanted to clarify that the floors in the intake area are being redone for sanitary reasons as well as for easier maintenance and the new floors will last twenty years. Judge McDaniel suggested that this is an expense that should be paid by the County in the future.

Prior to voting on the Executive Actions, Judge McDaniel informed those in attendance that all Executive Actions had been discussed and reviewed and approved by the Operations Committee.

Executive Actions:

The board unanimously approved a motion by Chief Rizzo, duly seconded by Ms. Wagner, to extend agreement #136053 for a period of two years. This agreement is between the County (Jail) and Great Lakes Behavioral Research Institute, who provides Discharge/Release services for the County Jail's Reentry Center. This extension for agreement #136053 would commence on February 1, 2013, and expire January 31, 2015. Costs for these services during this time period are not to exceed \$300,000.00.

The board unanimously approved a motion by Mr. Howsie, duly seconded by Mr. Rizzo, for \$25,000.00 for inmate GED testing. An agreement is in place with the Private Industry Council to provide this service. Additional funding is necessary to sustain this program. Funding for this endeavor would encompass the period commencing April 1, 2012 through December 31, 2014. Cost not to exceed \$25,000.00.

The board unanimously approved a motion by Mr. Rizzo, duly seconded by Ms. Wagner, for \$25,000.00 for Inmate Sanitation Awards. Jail Administration performs daily inspections of selected housing units for cleanliness and uniform appearance. Inmates on housing units receiving a positive inspection report would receive pizza and soda to maintain their living environment. This program has been utilized by the jail for years and has proved beneficial in maintaining a consistent and standardized appearance to the housing units. Cost for the program not to exceed \$25,000.00 with payment being provided to the Food Service Provider for the jail. This allocation would provide approximately eighteen months of Sanitation Awards for the housing units.

The board unanimously approved a motion by Mr. Howsie, duly seconded by Mr. Rizzo, for \$8,145.00 for Inmate GED Testing. An agreement is in place with the Private Industry Council to provide this service. The funds requested for this endeavor is necessary to sustain inmate GED testing. This request is to transfer \$8,145.00 from the jail commissary fund to the jail operating budget as reimbursement for these services.

The board unanimously approved a motion by Mr. Rizzo, duly seconded by Mr. Howsie, for Lexis Nexis, which has been providing Inmate Law Library services to the County Jail since the jail's conversion of kiosk generated law library resources. This request would encompass a six (6) month period to provide these services. Please Note: Jail Administration and the County Purchasing Department will shortly begin the process of formulating a request for Bid (RFB) for the provision of Law Library materials for the jail. Cost for the six (6) month period with Lexis Nexis will not exceed \$23,814.60. This amount will be paid to Lexis Nexis from the Jail's Operating budget. This request is to transfer \$23,814.60 from the jail commissary fund to the Jail Operating Budget as reimbursement for these services.

The board unanimously approved a motion by Mr. Howsie, duly seconded by Mr. Rizzo, for Firewall Protection for the Inmate Network. County Computer Services (DCS), has developed a firewall computer plan to ensure the Inmate Network (kiosks) does not compromise the County Network. This system has been in operation since February 2008. DCS has contracted with a vendor to ensure the integrity of the network and to provide coverage to rectify program outages whenever they occur. Cost for Firewall Protection Services is not to exceed \$1,100.00 per month. This would apply to the period commencing on November 1, 2010, and would continue at the discretion of the County. Cost not to exceed \$1,100.000 per month.

The board unanimously approved a motion by Ms. Wagner, duly seconded by Mr. Rizzo, to extend Agreement #134982 for a period of two years. This Agreement is between the County (Jail) and the Allegheny Intermediate Unit (AIU) who provides Evening Adult Basic Educational services to the inmate population of the County Jail. This extension for Agreement #134982

would commence on September 1, 2012, and expire August 31, 2014. Costs for these services during this time period is not to exceed \$84,000.00.

The board unanimously approved a motion by Mr. Rizzo, duly seconded by Ms. Wagner, to extend Agreement #135309 for a period of two years. This Agreement is between the County (Jail) and the Allegheny Intermediate Unit (AIU) who provides coordination of inmate adult education services for the Bureau of Corrections. This Agreement retains the position of Coordinator of Adult Education Programs. This extension for Agreement #135309 would commence on July 1, 2012, and expire June 30 2014. Costs for these services during this time period are not to exceed \$80,000.00.

WARDEN'S REPORT

Acting Warden Stickman discussed the refinishing of the floors in the jail. He stated that it is expected to take two days to strip the floors and the finish takes approximately one hour to dry after application. The new floors would be more sanitary and safer. He shared that people spend 18-24 hours in the area and that sometimes inmates urinate and vomit there. The product has a 20 year guarantee. The Warden shared that the floors were going to be put out to bid and would be brought to the board for a vote at the September 2012 meeting.

OLD BUSINESS

No old business was shared.

NEW BUSINESS

Allegheny County Correctional Health Services Report

Ms. Phillips distributed her report for the month and also discussed the safety hazard of the floors in their current condition.

ADJOURNMENT

The Board unanimously approved a motion by Mr. Rizzo, duly seconded by Ms. Wagner to adjourn. The Allegheny County Jail Oversight Committee meeting was adjourned at 4:35 p.m.

Respectfully submitted,



Chelsa Wagner
Secretary